

City of Franklin Addendum No. 2 to
Purchasing Office Solicitation No.: 2012-031 through 2012-034

1. Solicitation identified: This Addendum No. 2 applies to the following procurement:
supply and delivery upon demand of each of the following wastewater treatment chemicals for a minimum of twelve (12) months: sodium hypochlorite (2012-031), sodium hydroxide (2012-032), muriatic acid (hydrochloric) (2012-033), and sludge polymer (2012-034); each being bid independently.

Purchasing Office Solicitation No.: 2012-031 through 2012-034

2. Notice to Bidders publication date: **May 10, 2012**
3. Solicitation release date: **May 10, 2012**
4. Addendum No. 1 release date: **May 11, 2012**
5. Deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation: **May 17, 2012, 2:00 p.m. Central Time**
6. Addendum No. 2 release date: **May 21, 2012**
7. Bids submittal deadline and opening: **May 24, 2012, 2:00 p.m. Central Time**
8. Tentative date of release of City's tabulation of bids received and notice of intent to award: **June 8, 2012**
9. Tentative date of award: Meeting of Board of Mayor and Aldermen at which is tentatively scheduled to be awarded the selection of the lowest and best responsive and responsible bid: **June 26, 2012**
10. Addendum:
In reference to the City of Franklin's **May 10, 2012** Purchasing Office Solicitation No. 2012-031 through 2012-034 for the supply and delivery of specified wastewater treatment chemicals, the City has been asked certain questions about the solicitation by one or more vendors who are potential bidders.

The purpose of this Addendum No. 2 is to provide to all vendors who are known or thought to be interested in responding to the referenced solicitation the City's responses to the questions that have been asked since the issuance of Addendum No. 1 and until the now expired deadline for questions seeking to revise or clarify any aspect of this procurement solicitation.

City of Franklin Addendum No. 2 to
Purchasing Office Solicitation No.: 2012-031 through 2012-034

Please note that the submittal deadline and scheduled opening of all bids received remains unchanged and is:

May 24, 2012, 2:00 p.m. Central Time

Below are the questions asked since the issuance of Addendum No. 1 and until the deadline for questions seeking to revise or clarify any aspect of this procurement solicitation, and the City's responses thereto:

Q1: We notice that none of the check boxes are checked on the document entitled "Insurance Requirements for contractors doing business with the City of Franklin, Tennessee." What are the City's insurance requirements for this procurement?

A1.1: The successful bidder shall provide a Material Safety Data Sheet (MSDS) for each product prior to the first delivery. The supplier/transporter shall be responsible for adhering to all federal, state and local safety rules and regulations. All supplier/transporter/delivery employees shall adhere to all safety practices and use of approved personal protective equipment during off-loading of chemicals. The supplier/transporter/deliverer shall be responsible for any and all chemical spills (containment, cleanup and abatement) during delivery and/or off-loading of chemicals in accordance with the Water Reclamation Facility's chemical spill prevention, control and counter-measurement plan (available upon request). All containers delivered may be inspected for leakage upon arrival and prior to unloading. Leaking containers will not be unloaded and accepted by the City. Response and remediation for any containers determined to be leaking shall remain the responsibility of the supplier/transporter/deliverer. Dented or damaged containers will not be accepted and will be rejected at delivery. Removal of the rejected containers will be the supplier's responsibility.

A1.2: Provision 16.c of the Instructions for Bidders pertaining to this procurement solicitation is hereby revised to read as follows:

Prior to award of the procurement by the City, the successful bidder (that is, the vendor who is recommended be awarded the purchase) shall provide one or more Certificate(s) of Insurance that meet(s) or exceed(s) the following insurance requirements:

Type of coverage		Limits of coverage	Certificate of insurance*
Automobile liability		\$1,000,000 combined single limit	certificate holder only
Commercial general liability	Premises/operations	\$1,000,000 per occurrence and \$2,000,000 annual aggregate	naming the City as an additional insured on certificate of insurance
	Products/completed operations	\$1,000,000 per occurrence and \$2,000,000 annual aggregate	
Workers compensation and employers liability		statutory limits	proof of insurance only

City of Franklin Addendum No. 2 to
Purchasing Office Solicitation No.: 2012-031 through 2012-034

Type of coverage	Limits of coverage	Certificate of insurance*
Environmental liability including bodily injury, property damage, legal expenses, and clean-up costs related to the pollution liability exposure associated with the transport of chemical products	\$1,000,000 combined single limit	certificate holder only

*The successful bidder shall provide the City with a Certificate of Insurance that shall contain the provision that the City shall be given thirty (30) days written notice of any intent to amend or terminate by either the bidder or its insuring company. However, a ten (10) day notice is sufficient for cancellation due to non-payment of premium.

Q2: In order to bid on this, we need to know the size of deliveries on each product.

A2: Please see specification nos. 11.2.8 (relative to Sodium Hypochlorite), 11.3.8 (relative to Sodium Hydroxide), 11.4.4 (relative to Muriatic Acid (hydrochloric)), and 11.5.5 (relative to sludge polymer).

Q3: Is safety water available?

A3: Yes. Permanent eye-wash stations and showers are available at or near each of the locations of delivery and off-loading.

11. Acknowledge receipt of addendum: Bidders shall acknowledge receipt of this addendum on the Bid Submittal Form in the space to the right of the text on that form that reads, "Receipt acknowledged of any and all issued addenda to this solicitation."

12. Questions: The deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation has now passed. To ask questions of a procedural nature, please contact:

City of Franklin Purchasing Office
Franklin City Hall, Suite 107
109 3rd Ave. South
Franklin, TN 37064
purchasing@franklinton.gov
Tel: 615/550-6692
Fax: 615/550-0079

13. Communication with City during procurement phase: Any questions about either the content of or the procurement process pertaining to this procurement solicitation should be addressed as described above. Until the procurement award has been made, vendors shall not communicate about either the content of or the procurement process pertaining to this procurement solicitation with any official, employee or other representative of the City except through the City's Purchasing Office. The City reserves the right to disqualify any vendor that initiates unauthorized communication with the City during the procurement phase.